

Tenancy Vacating Notice

Tenant Name: _____

Rental Address: _____

I / we hereby give notice that I / we will be vacating the above listed property on:

Date: _____

- ❖ I / we acknowledge that under the terms of our tenancy agreement I / we must give 21 days notice when vacating if after the end of term date
- ❖ I / we must give 14 days notice prior to the end of the fixed term date
- ❖ My / our new forwarding contact details will be:

Address: _____

Phone: _____

I/we understand that your firm will want to show prospective tenants through the property and in this regard:

- ❖ Your representative may show prospective tenants through the property using your master key.

Signature: _____ Date: _____

Office Use Only

Property Officer: _____ Date: _____

Signature: _____